
CITY OF KELOWNA
MEMORANDUM

Date: October 16, 2006
File No.: 4000-00
To: City Manager
From: Licence and Bylaw Enforcement Supervisor
Subject: Large Animal Pound Services

RECOMMENDATION

THAT the Large Animal Pound Services contract be renewed with Norm Dais & Sons Ltd. for the term September 1, 2006 to August 31, 2011.

BACKGROUND

The City of Kelowna established a Large Animal Pound Service which has been in place since 1977 and administered by Norman Dais & Sons Ltd. The contract is currently up for renewal and has been properly advertised by the City's Purchasing Department with no respondents outside of the current contract holder.

Mr. Dais is a local farmer, well known and well established in the community who has provided the City with quality service in the performance of his contract.

The City of Kelowna, through the Purchasing Department, published a Notice of Intent to Contract with Norm Dais & Sons Ltd. to provide pound keeper services for large animals. No vendors have filed objections to the Intent.

We are requesting that Council approve the recommendation of the Licence and Bylaw Enforcement Supervisor and approve awarding the contract to Norm Dais & Sons Ltd. accordingly. The only changes are housekeeping in nature to update the wording of two clauses in the contract.

Respectfully Submitted,

J.A. Dixon
Licence and Bylaw Enforcement Supervisor